

HEADTEACHER:
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THE LATYMER SCHOOL

Founded 1624

GOVERNING BODY- AGENDA

7.00PM ON TUESDAY, 04 JULY 2023, LRC, THE LATYMER SCHOOL

PART 1 – ATTENDEES:			
NAME	POSITION	DATE APPOINTED	END OF TERM OF OFFICE
Edward Cooper	FOUNDATION GOVERNOR	03 Nov 2017 2 nd Term	02 Nov 2025
Corrine Harms	FOUNDATION GOVERNOR	01 Feb 2021	31 Jan 2025
Bilal Mahmood	FOUNDATION GOVERNOR	01 Feb 2021	28 Feb 2025
Krishna Mehta	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Matthew Papasavva	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Stephen Way (Chair)	FOUNDATION GOVERNOR	06 March 2017 2 nd Term	05 March 2025
Sof Yiannakas	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Vacancy	FOUNDATION GOVERNOR		
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Reem El-Sharouni	PARENT GOVERNOR	13 Dec 2020	12 Dec 2024
Demi Agrotis	PARENT GOVERNOR	19 May 2023	18 May 2027
John Anthony	PARENT GOVERNOR	19 May 2023	18 May 2027
Shannett Thompson	CO-OPTED GOVERNOR	10 Dec 2018 2 nd Term	09 Dec 2026
Amit Zaveri	LOCAL AUTHORITY GOVERNOR	09 June 2023	08 June 2027
Maureen Cobbett	HEADTEACHER	01 Sept 2015	n/a
Stephen Miles	STAFF GOVERNOR	01 Sept 2022	31 Aug 2026

Also attending

Dick Hibberd, Chair of Trustees, The Latymer Foundation

Clerk

Mrs Mary Pope

ALL PAPERS ARE TAKEN AS READ IN ADVANCE OF THE MEETING

	AGENDA	PAPER
1	Welcome and apologies for absence	verbal
2	Declarations of interest Governors are reminded that they should declare any interest relating to items on this agenda	verbal
3	Notification of items of any other business	verbal
4	Approval of minutes of the last meeting: 28 March 2023.	ENC 4
5	Matters arising from the minutes	ENC 5
MEMBERSHIP		
6	Update on membership and vacancies <ul style="list-style-type: none"> • Parent governor appointments • LA governor appointment • Committee membership • Foundation vacancies 	SDW, ENC 6
7	Declaration of Interests, Code of Conduct and Skills Audit 2022/23	SDW, verbal
8	Calendar and format of meetings 2023/24	SDW, ENC 8
9	Governor pages on school website and attendance for 2022/23	SDW, verbal
STRATEGIC ITEMS		
10	Report of the Headteacher <ul style="list-style-type: none"> • Safeguarding Report 	ENC 10 ENC 10i
11	Projects <ul style="list-style-type: none"> • LCVAP 2023/24 	Verbal
GOVERNANCE AND COMPLIANCE ITEMS		
12	Committee Reports	-
12a	Finance Meetings of 28 March (agreed), 25 April (agreed) and 23 May 2023 (draft)	ENC 12ai, ENC 12aii and ENC 12aiii
12b	2022/23 Q4, 2023/24 budget and three-year budget from 2023/24 onwards Confirmation of submission	verbal

12c	Request to The Latymer Foundation 2023/24	Verbal
12d	Business Continuity Plan Confirmation that plan in place	verbal
12e	Curriculum and Standards Meetings of 21 March (agreed) and 13 June 2023 (draft)	ENC 12ei and 12eii
12f	Admissions Meetings of 7 Feb (agreed), 6 June 2023 (draft) and 28 June 2023 (draft)	verbal
12g	Pupils and Personnel Meetings of 14 March (agreed) and 27 June 2022 (draft)	ENC 12gi and verbal
13	Policies for ratification <ul style="list-style-type: none"> • KCSIE - 2023 • Code of Conduct for Staff in Schools • Examination Access Arrangements Policy (C&S) • Curriculum Policy (C&S) • Admission Procedures 2024 (Admissions) • Behaviour Policy (P&P) • Maternity Leave Provisions – Teaching Staff (P&P) • Child-On-Child Abuse Policy • Prevention of Extremism and radicalisation Policy 	ENC 13a-i
14	Health and Safety	Verbal
OTHER BUSINESS		
15	Governor Visits and Training	Verbal
16	Chair's Action <ul style="list-style-type: none"> • Admission Procedures September 2024 	SDW, ENC 16
17	Items to remain confidential.	Verbal
NEXT MEETING		
18	TBC	-