

HEADTEACHER:
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THE LATYMER SCHOOL

Founded 1624

GOVERNING BODY- AGENDA

7.00PM ON TUESDAY, 01 APRIL 2025, LRC, THE LATYMER SCHOOL

| PART 1 – ATTENDEES: | | | |
|----------------------------|-----------------------------|-------------------------------------|------------------------------|
| NAME | POSITION | DATE APPOINTED | END OF TERM OF OFFICE |
| Edward Cooper | FOUNDATION GOVERNOR | 03 Nov 2017 2 nd Term | 02 Nov 2025 |
| Corrine Harms | FOUNDATION GOVERNOR | 01 Feb 2021 2 nd Term | 31 Jan 2029 |
| Bilal Mahmood | FOUNDATION GOVERNOR | 01 Feb 2021 2 nd Term | 28 Feb 2029 |
| Krishna Mehta | FOUNDATION GOVERNOR | 21 Mar 2019 2 nd Term | 20 Mar 2027 |
| Adam Morton | FOUNDATION GOVERNOR | 1 Apr 2025 | 31 Mar 2029 |
| Matthew Papasavva | FOUNDATION GOVERNOR | 21 Mar 2019 2 nd Term | 20 Mar 2027 |
| Chiinthu Sarvananthan | FOUNDATION GOVERNOR | 1 Apr 2025 | 31 Mar 2029 |
| Stephen Way (Chair) | FOUNDATION GOVERNOR | 06 Mar 2017 2 nd Term | 31 Dec 2026 |
| Sof Yiannakas | FOUNDATION GOVERNOR | 21 Mar 2019 2 nd Term | 20 Mar 2027 |
| Carolin Schönherr | PARENT GOVERNOR | 13 Dec 2024 | 12 Dec 2028 |
| Demi Agrotis | PARENT GOVERNOR | 19 May 2023 | 18 May 2027 |
| John Anthony | PARENT GOVERNOR | 19 May 2023 | 18 May 2027 |
| Shannett Thompson | CO-OPTED GOVERNOR | 10 Dec 2018 2 nd Term | 09 Dec 2026 |
| Amit Zaveri | LOCAL AUTHORITY GOVERNOR | 09 Jun 2023 | 08 Jun 2027 |
| Maureen Cobbett | HEADTEACHER | 01 Sep 2015 | n/a |
| Stephen Miles | STAFF GOVERNOR | 01 Sep 2022 | 31 Aug 2026 |

Also attending

Jamie Bolden, Chair of Trustees, The Latymer Foundation
Samantha Holder, Observer

Clerk

Mrs Mary Pope

ALL PAPERS ARE TAKEN AS READ IN ADVANCE OF THE MEETING

| | AGENDA | PAPER |
|-----|--|-------------------------------------|
| 1 | Welcome New Governors/Observer and apologies for absence. | verbal |
| 2 | Declarations of interest Governors are reminded that they should declare any interest relating to items on this agenda. | verbal |
| 3 | Notification of items of any other business | verbal |
| 4 | Approval of minutes of the last meeting: 19 November 2024 | ENC 4 |
| 5 | Matters arising <ul style="list-style-type: none"> • Leadership transition • Foundation governor update | ENC 5 |
| | MEMBERSHIP | |
| 6 | Update on membership and vacancies. <ul style="list-style-type: none"> • Terms of Office • Additional Co-Opted Governor role | verbal |
| | STRATEGIC ITEMS | |
| 7 | Report of the Headteacher <ul style="list-style-type: none"> • Website compliance | ENC 7 |
| 8 | Building Works | verbal |
| | GOVERNANCE AND COMPLIANCE ITEMS | |
| 9 | Risk Register (To be presented directly to Full GB) | ENC 9 |
| 10 | Committee Reports | - |
| 10a | Finance 21 January 2025 | ENC 10a |
| 10b | Q3 2024/25 Q4 2024/25 Hiring Fees (Chairs Action) | ENC 10bi ENC 10bii ENC 10biii |
| 10c | Three-year budget including 2025/26 initial thoughts. | Verbal |
| 10d | LCVAP 2024/25 (FINCOM) | ENC 10d |
| 10e | Traded Services (FINCOM) | ENC 10e |

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| 10f | Curriculum and Standards 10 December 2024 | ENC 10f |
| 10g | Curriculum and Standards 18 March 2025 (verbal) | Verbal |
| 10h | Admissions 04 February 2025 (verbal) | Verbal |
| 10i | Admission Arrangements for 2026 <i>Chair to advise arrangements had been published.</i> | verbal |
| 10j | Pay 25 February 2025 (verbal) | Verbal |
| 10k | Pupils and Personnel 11 March 2025 (draft) | ENC 10k |
| 10l | Annual Safeguarding Report (carried forward from last meeting) | ENC 10l |
| 10m | Mentoring Programme | verbal |
| 11 | Pupil Premium Strategy Statement 2024-25 (C&S) (Chairs Action) | ENC 11 |
| 12 | Policies for ratification | |
| 12a | Home School Agreement (Admissions) | ENC 12a |
| 12b | Examination Access Arrangements Policy (C&S) | ENC 12b |
| 12c | Curriculum Policy (C&S) | ENC 12c |
| 12d | LAC and PLAC Policy (P&P) | ENC 12d |
| 12e | Relationships and Sex Education Policy (P&P) | ENC 12e |
| 12f | First Aid Policy (P&P) | ENC 12f |
| 12g | Supporting Students with Medical Condition Policy (P&P) | ENC 12g |
| 12h | CEIAG Policy (P&P) | ENC 12h |
| 12i | Examination Policy for Non-Curriculum Entries (NCE) (C&S) | ENC 12i |
| 12j | Health and Safety Policy (carried forward from the last meeting) | ENC 12j |
| 12k | Equality, Information and Objectives Policy (P&P) (Chairs Action) | ENC 12k |
| 12l | Accessibility Plan Policy (Chairs Action) | ENC 12l |
| 12m | Complaints Policy (Confirm review date only) | ENC 12m |
| 13 | Health and Safety | verbal |
| 14 | Lockdown Procedures | ENC 14 |
| | OTHER BUSINESS | |
| 15 | Governor Visits | verbal |
| 16 | Training <ul style="list-style-type: none"> GovernorHub – Governor Effectiveness (Skills Audit) Safeguarding training – update | verbal |
| 17 | Chair's Action <ul style="list-style-type: none"> Publication of 24/25 hiring fees Publication of Pupil Premium Strategy (approved at C&S) Publication of Equality, Information and Objectives Policy Update of Accessibility Plan Policy | verbal |
| 18 | AOB *ADVISE CHAIR IN ADVANCE OF THE MEETING* | verbal |
| 19 | Items to remain confidential. | verbal |
| | NEXT MEETING | |
| 20 | 01 July 2025 – 7pm | - |