

HEADTEACHER:
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THE LATYMER SCHOOL

Founded 1624

GOVERNING BODY- AGENDA

7.00PM ON TUESDAY, 28 MARCH 2023, LRC, THE LATYMER SCHOOL

PART 1 – ATTENDEES:			
NAME	POSITION	DATE APPOINTED	END OF TERM OF OFFICE
Edward Cooper	FOUNDATION GOVERNOR	03 Nov 2017 2 nd Term	02 Nov 2025
Corrine Harms	FOUNDATION GOVERNOR	01 Feb 2021	31 Jan 2025
Bilal Mahmood	FOUNDATION GOVERNOR	01 Feb 2021	28 Feb 2025
Krishna Mehta	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Matthew Papasavva	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Stephen Way (Chair)	FOUNDATION GOVERNOR	06 March 2017 2 nd Term	05 March 2025
Sof Yiannakas	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Vacancy	FOUNDATION GOVERNOR		
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Reem El-Sharouni	PARENT GOVERNOR	13 Dec 2020	12 Dec 2024
Ahmed Salim	PARENT GOVERNOR	19 May 2019	18 May 2023*
Rebecca Vaitilingam	PARENT GOVERNOR	19 May 2019	18 May 2023*
Shannett Thompson	CO-OPTED GOVERNOR	10 Dec 2018 2 nd Term	09 Dec 2026
Sue Watson	LOCAL AUTHORITY GOVERNOR	09 June 2015 2 nd Term	08 June 2023*
Maureen Cobbett	HEADTEACHER	01 Sept 2015	n/a
Stephen Miles	STAFF GOVERNOR	01 Sept 2022	31 Aug 2026

*Term of office will expire before the next Full GB meeting.

Also attending

Dick Hibberd, Chair of Trustees, The Latymer Foundation

Clerk

Mrs Mary Pope

ALL PAPERS ARE TAKEN AS READ IN ADVANCE OF THE MEETING

	AGENDA	PAPER
1	Welcome and apologies for absence	verbal
2	Declarations of interest Governors are reminded that they should declare any interest relating to items on this agenda.	verbal
3	Notification of items of any other business	verbal
4	Approval of minutes of the last meeting: 22 November 2022	ENC 4
5	Matters arising	ENC 5
	MEMBERSHIP	
6	Update on membership and vacancies. <ul style="list-style-type: none"> • Terms of Office • Appointment of Data Protection Governor (See Item 8) • Appointment of Wellbeing Governor 	verbal
	STRATEGIC ITEMS	
7	Report of the Headteacher	ENC 7
8	Internal Audit Report Internal Audit Report - Actions 2022-23	ENC 8 ENC 8i
9	Scheme of Financial Delegation and Control	ENC 9
10	Building Works	verbal
	GOVERNANCE AND COMPLIANCE ITEMS	
11	Risk Register	ENC 11
12	Committee Reports	-
12a	Finance 17 January 2023 (draft)	ENC 12a
12b	Finance 28 March 2023 (verbal)	verbal
12c	Q3 2022/23 Q4 2022/23	ENC 12c ENC 12ci
12d	Three-year budget including 2023/24 initial thoughts. 12d Plan 1 12di Plan 2	ENC 12d ENC 12di
12e	LCVAP 2022/23	ENC 12e

12f	Traded Services	ENC 12f
12g	Curriculum and Standards 13 December 2022	ENC 12g
12h	Curriculum and Standards 15 November 2022 Staff Wellbeing Charter 21 March 2023 (verbal)	ENC 12h ENC 12hi verbal
12i	Admissions 23 November 2022 (verbal)	verbal
12j	Admissions 07 February 2023 (verbal)	verbal
12k	Admission Arrangements for 2023/24 <i>Chair to advise arrangements had been published.</i>	verbal
12l	Pay 28 February 2023 (verbal)	verbal
12m	Pupils and Personnel 14 March 2023 (draft)	ENC 12m
12n	Mentoring Programme	verbal
13	Pupil Premium Strategy 2022/23	ENC 13
14	Policies for ratification	
14a	Home School Agreement (Admissions)	ENC 14a
14b	Examination Access Arrangements Policy (C&S)	ENC 14b
14c	Curriculum Policy (C&S)	ENC 14c
14d	Debt Management Policy (FINCOM)	ENC 14d
14e	<i>LAC and PLAC Policy (P&P – still awaiting update from LA)</i>	<i>No update</i>
14f	Relationships and Sex Education Policy (C&S and P&P)	ENC 14f
14g	First Aid Policy (P&P)	ENC 14g
14h	Supporting Students with Medical Condition Policy (P&P)	ENC 14h
14i	CEIAG Policy (P&P)	ENC 14i
14j	School Journeys and Procedures Policy (P&P)	ENC 14j
15	Health and Safety	verbal
	OTHER BUSINESS	
16	Governor Visits	verbal
17	Training	verbal
18	Chair's Action Chair of Admissions – 2 promotions of FSM pupils	verbal
19	AOB *ADVISE CHAIR IN ADVANCE OF THE MEETING*	verbal
20	Items to remain confidential.	verbal
	NEXT MEETING	
21	04 July 2023 – 7pm	-