

The Latymer School

INFORMATION REGARDING THE MATHEMATICS, VERBAL REASONING & ENGLISH ASSESSMENT TESTS - 2019 ENTRY

What the children MUST take into the test venue

- Registration slip with **passport sized photograph attached** – please do not fold or screw up the slip as it must lie flat on the desk and will be collected by staff at the end of the test session.
- Two sharpened black lead pencils for the Mathematics & Verbal Reasoning Paper
- Two sharpened black lead pencils OR black biro for the English Paper
- One Eraser
- Handkerchief or tissues
- (Optional) a bottle of still water, in a clear plastic bottle. **NO FOOD.**

What the children must NOT take into the test venue

- Food, sharpeners, pencil cases, rulers, clocks, watches, watches with alarms, stop watches, rough paper
- Books, bags, spectacle cases, mascots, Ipods, Ipads, noisy bracelets, flashing trainers, heavy coats
- **NO CALCULATORS CAN BE BROUGHT TO THE TESTS**
- **NO MOBILE PHONES CAN BE BROUGHT TO THE TESTS**

When the children enter the test venue, **they must sit at the correct desk** – there will be staff on duty to assist them. On their desk will be a ticket with the **same row and seat number** as printed on their seating ticket.

● The tests will include the following topics: Mathematics, Verbal Reasoning and a written English paper. The Mathematics and Verbal Reasoning test will be a combined paper of multiple choice format. Please note that the school has no advanced information regarding the content of this paper. The English paper will comprise of comprehension and reading aspects.

● There is no requirement for candidates to wear school uniform.

● **PLEASE ENSURE THAT YOUR CHILD USES THE TOILET FACILITIES ON SITE BEFORE THEY ENTER THE TEST VENUE. IF CANDIDATES REQUEST TO USE THE TOILET DURING THE TEST IT WILL NOT BE POSSIBLE TO STOP THE TEST; THESE TESTS ARE TIME SENSITIVE.**

● **There will be ONE toilet break between the two papers and a short pause during paper changes.**

● Due to the large number of applicants attending the tests, we request that children are dropped off by **ONE** adult only.

● If your child carries an Epipen, Asthma pump or is Diabetic they should bring medication with them.

The Testing Process for the Mathematics and Verbal Reasoning Test

- This will be a combined paper, the duration will be 60 minutes
- The timings for each section will be shown in the question booklet
- Full instructions will be provided by staff before the tests commence
- Rough paper will be provided for workings out
- Candidates are asked to check that their personal details on the front page of their answer sheets are correct.
- All answers are to be completed on **separate answer sheets**. Boxes should be marked with a firm horizontal line **ONLY**
- If candidates get stuck on a question they should not waste too much time on it, but move on to the next one. If they have time left at the end, they can go back to it then.
- ● Candidates **must not** write in the question booklet
- **Rub out** any errors, do not cross them out

The Testing Process for the English Test

- There will be a reading section, duration 30 minutes and a writing section, duration 30 minutes (1 hour in total)
- Candidates must write their full name on the front of the test paper

IMPORTANT INFORMATION REGARDING ARRANGEMENTS FOR THE TEST DAY

PLEASE NOTE: WE STRONGLY RECOMMENDED THAT YOU USE PUBLIC TRANSPORT TO COME TO THE SCHOOL. LATYMER IS 15 MINUTES' WALK FROM EDMONTON GREEN STATION AND IS WELL SERVED BY BUSES NUMBERS W6 & W8. YOU CAN ALSO TAKE ROUTES 102, 149, 259, 279, 231, 217, 144, 34.

ALWAYS CHECK THE TFL WEBSITE FOR UP TO DATE TRAVEL INFORMATION.

IF YOU LIVE LOCALLY, YOU WILL FIND IT EASIER TO WALK TO THE SCHOOL. THERE IS LIMITED PARKING AVAILABLE ON SITE BUT CAR DRIVERS WILL FIND ROADS IN THE AREA EXTREMELY CONGESTED AND IT MAY TAKE AS LONG AS 30 MINUTES TO LEAVE THE SCHOOL SITE.

Instructions on arrival at the school: ALL candidates - please enter the school grounds via the **NORTH GATE** (this is the entrance located nearest the site manager's house/Church Street end). You will be asked to make your way around to the rear playground. Please note that it is not possible for you to remain on the school premises during the examination. **So please ensure that your child has their seating ticket ready to show the ushers who will be on duty at entrances, the point of entrance depends on the colour of your ticket.** Parents then exit the school grounds via the **SOUTH GATE** (this is the entrance nearest to the shops in Haselbury Road), and return to collect their child later on completion of the tests.

Please make a note of the session in which your child is taking the test and return to pick your child up at the finish time (see table below) from the rear playground using the **NORTH GATE** entrance (in the case of bad weather alternative arrangements will be made) at the time indicated below:

| SESSION (your session is shown on your entrance ticket) | Doors open | Test starts | Test finishes |
|--|-------------------|--------------------|----------------------|
| ONE | 8.30am | 9.00am | 11.30am |
| TWO | 12.30pm | 1.00pm | 3.30pm |

We shall endeavour to adhere to the above timings but with such a large volume of candidates taking the tests we would ask for your patience.

There are 3 venues on site: Signage and staff will assist parents and children as follows:

| Venue | Doors in which the children <u>ENTER</u> the test venue | Doors from which the children <u>LEAVE</u> the test venue |
|-------------------|--|--|
| Gym/Seward Studio | Door B: from the playground | West courtyard |
| Great Hall | Door A: West courtyard | South courtyard |
| Sports Hall | Door C: Along path from Sports Hall to playground | Dining Hall |

The exit from the school site via the **SOUTH** gate (this is the entrance nearest to the shops in Haselbury Road).

ILLNESS OR ANY OTHER UNFORESEEN CIRCUMSTANCE ON THE DAY OF THE TEST

Please make every effort to enable your child to take the test on the allotted date. If candidates are unwell or affected by any other circumstance, **they should not be brought to school as special consideration cannot be given once the test has been completed.**

If your child cannot attend, you **must telephone Latymer on the day of the test** to let us know your child will not be present. The telephone line will be open from **8:00am to 3.00pm** and you should ask to speak to the admissions officer.

If your child is absent and you do not telephone Latymer on the day of the test, we will assume that you wish to withdraw your application and you will receive no further communication from us.