



HEADTEACHER

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Dear Parents and Carers

I am writing to let you know of the final details of the Swanage fieldtrip for the year 12 Geographers. The dates are Tuesday 17th March – Friday 20th March inclusive.

We will depart from the Latymer School on Tuesday 17th March at **8.30am**. **Students should arrive at school early on that day** and wait in the Small Hall. Most students will be on board the coach with a small group in the minibus. We will return on Friday 20th March at about 3.00pm. If we are substantially delayed we will phone the school office. Our contact details whilst we are away are:

The Grand Hotel
Burlington Road
Swanage
Dorset
BH19 1LU
01929 423353

If there is a genuine family emergency and you need to contact us then phone the hotel and ask to speak to me. The school office will also know how to contact me.

I have attached a 'kit and clothing' list of essential items to bring. I do ask that students be moderate in the amount of luggage they bring: a very large suitcase is not appropriate for such a short break.

I also ask you to read the list of trip rules and make sure your son and daughter has also read them. They have been written in order that we all maintain the highest standards of health and safety whilst we are away. They are, therefore, not negotiable. (Regardless of what students tell me they "*are allowed to do at home...*"!) Staff have a huge responsibility on their shoulders when taking students on residential trips. We usually have a great time but only when we all operate inside a sensible set of rules. I do not enjoy sending students home but if I feel it necessary, I will.

If you have any questions about the trip then feel free to contact me at school. (1.00-1.30pm is the best time)

Kind regards

Heather McIsaac-Hall
Head of Geography