

THE LATYMER SCHOOL

Haselbury Road, London N9 9TN



Web-site: www.latymer.co.uk

Email: Recruitment@latymer.co.uk

SCHOOL BURSAR

Required from November 2010, the Bursar is responsible for all non-teaching functions of this large, ambitious and highly successful school – **the 2009 Sunday Times State Secondary School of the Year**. This is a complex and demanding post whose holder will assume responsibility for all aspects of the school's financial management and budgetary control, premises management and development, and the many ancillary services which support the pupils and teaching staff. The Bursar is a full member of the school's Senior Management Team and a key advisor to the Board of Governors. The successful candidate will be a finance specialist or accountant, with a wide range of management and communication skills, and a track record of successful delivery of major projects.

Salary will be competitive and not less than £48,000.

Closing date: 10am, 9 August 2010.

For full details of the post and an application form please see <http://www.latymer.co.uk/Vacancies/Vacancies.aspx>

The Latymer School is an equal opportunities employer